

Criminal History Records Working Group Meeting

Date of Meeting: October 20, 2011

Attendees:

Sheri Sharp, KBI – Criminal History Records Trainer
Lisa Parrish, KBI – Identification Supervisor
Tammy Sisk, KBI – ISD Asst Manager/Criminal History Records Supervisor
Arlene Frederiksen, Salina Police Department
James Eickhoff, Wyandotte County Sheriff's Office
Leslie Moore, KBI – Information Services Division Manager
Dave Dunstan, Salina Police Department
Jerod Bond, Juvenile Justice Authority
Jerry Bauer, Department of Corrections

The meeting began at 1:30pm.

Prior meeting notes

Notes from July meeting were approved.

Statute file

Arlene Fredrickson reported that the Prosecuting Attorney is using penalty statutes numbers and are not changing them to the correct statute. The same statute files go to OJA for full court/full case as well as KBI criminal history, KIBRS, AFIS, local RMS and livescans.

The Reviser's Office has the new statute numbers assigned. The criminal charges were entered and the new statute file was released October 24, 2011.

Audits

The KBI Information Services Division Field Support is going into the next phase. They will begin performing audits in 2012. It was discussed to follow the Kansas Highway Patrol's 3 year audit schedule. The group decided that because they will be auditing different programs it would not be feasible to do the audits along with KHP. The options for KBI audits are 1) in- house, 2) surveys and 3) telephone. More information will be available as the audit team develops.

Training

The issue of the KBI training more next year was discussed. Field Support will be attending conferences as a vendor to solicit more training opportunities. Agencies would like to see more training including Information Services Division - KIBRS, Offender Registration, Identification, and Records. Also would like to know more about DNA, KISS and Clan Lab.

Possible Legislation

The KBI would like to consolidate all the different record check statutes into one large statute. This will make it easier for other agencies to get added on because the "magic language" will have already been

approved by the FBI. Agencies will only need to add their name to the type of release they need to determine qualification and fitness for hiring, or to be issued a license, registration, permit or certificate.

Miscellaneous

Juvenile fingerprint and palm prints are now needed for registration to be in compliant with the Adam Walsh Act.

The KBI received over 1,900 correction forms for livescan transactions electronically submitted. This causes corrections in several databases - AFIS, CCH, MARS and the FBI. Sometimes we cannot get the corrections to be done at the FBI so the error remains on the record. Agencies need to assist KBI by sending them in correctly at the time of arrest rather than relying on sending in corrections later.

The next meeting will be January 19, 2012, at 1:30pm at KBI Headquarters.

If you have any ideas for agenda items for the next meeting please email Leslie at leslie.moore@kbi.state.ks.us.

The meeting ended at 3:30pm.